

**DOUGLAS COUNTY SCHOOL DISTRICT #15
COMBINED BOARDS SPECIAL SESSION
MINUTES
July 31, 2018 (Revised)**

The Board of Directors of Douglas County School District #15 convened in a Combined Boards Special session at Days Creek School at 6:00 pm on Monday, July 31, 2018.

The following individuals were present:

School Board Members: Troy Michaels, Rex Fuller, Laura Stufflebeam and Travis Fuller
Charter Board: Diane Swingley, Jim Docherty, Cathy Knapp, Cheryl Silva and Matt Giles
Staff/Patrons: Glenda Connor, Boo Hooker, Mary Harris, Wanita Negherbon, Cheryl Arp, Bear Doolittle, Rosemary Crume and Matthew Crume
Board Secretary: Lisa Hemphill

1) Call to Order and Welcome: ~~D. Stone~~ T. Michaels called the meeting to order at 6:10pm.

2) Pledge of Allegiance: The Pledge of Allegiance was recited.

3) Approval of the Agenda

Charter Board: M. Giles moved, seconded by J. Docherty to approve the agenda, all in favor

District Board: T. Fuller moved, seconded by L. Stufflebeam to approve the agenda

VOTING IN FAVOR: T. Michaels, R. Fuller, L. Stufflebeam and T. Fuller

MOTION PASSES

Steve Kelley took the floor and emphasized confidentiality agreement. Steve handed out folders with confidentiality agreement, time line, sample interview questions. He explained that he will retrieve and keep on file all documents pertaining to the interim search.

EXECUTIVE SESSION

The school board will meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. The executive session is held pursuant to ORS 192.660 (2)(a) which allows the board to meet in executive session for this purpose. All members of the audience are asked to leave the room. No decision will be made in executive session. At the end of executive session, the Board will return to open session.

Regular Session reconvened at 9:02pm (Dana Stone, District Board; Pauline Montgomery-Borg, Charter Board and Mary Moore, Panel, arrived during Executive Session)

4) Interview Training: The following dates and times were set:

- Sunday, August 5, 2018
 - Interview times: 2:00pm, 3:00pm, 4:30pm and 5:30pm
 - Debrief: 6:30pm
- Monday, August 6, 2018
 - Interview times: 6:00pm and 7:00pm
 - Debrief: 8:00pm

5) Develop Interview Questions: Interview questions were discussed and decided upon. Steve Kelley advised that no vote was necessary for approval of interview questions. He also informed

the boards and panel that the candidates would not receive a copy of the questions prior to the interview.

- 6) Discuss Contract Parameters/Sample Contract:** Steve Kelley provided a sample contract and discussed parameters. Lisa Hemphill suggested contacting Holly Hill, Human Resources. Steve Kelley also advised both boards to have legal counsel review contracts. The contract is needed by August 13, 2018.
- 7) Appoint 1-2 Board Members to Negotiate Contract with Interim Superintendent:** After some discussion, R. Fuller moved, seconded by L. Stufflebeam to appointment Lance Kruzic and Dana Stone for Contract Negotiations for interim position.
- 8) Announcements:** Both boards thanked the community for their attendance and involvement in the hiring process.
- 9) Adjournment:** D. Stone moved, seconded by L. Stufflebeam to adjourn the meeting at 10:11pm.