

**DOUGLAS COUNTY SCHOOL DISTRICT #15
BOARD OF DIRECTORS
REGULAR SCHOOL BOARD MEETING
MINUTES
July 11, 2016**

The Board of Directors of Douglas County School District #15 convened in regular session at Days Creek School at 6:00 p.m. on Monday, July 11, 2016.

The following individuals were present:

School Board Members: Kathy Bennett, Lori Depew, Dana Stone and Rex Fuller

Staff/Patrons: Glenda Connor, Boo Hooker, James Ellis, Diane Swingley and Troy Michaels

Superintendent: Mark Angle

Business Services: Karen Daniels

Board Secretary: Lisa Hemphill

- 1) **Call to Order and Welcome:** K. Bennett, board chair, called the meeting to order at 6:00pm.
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.

**TRAVIS FULLER ARRIVED 6:02pm*

- 3) **Approval of the Agenda:** Rex Fuller moved, seconded by Travis Fuller to approve the agenda with the following additions: 9) Information Items – (b) Lead Testing Results and 10) Action Items – (h) Football Camp.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller and Travis Fuller

MOTION PASSES

- 4) **Election of 2016-17 Board Officers:**

- a. Chair: D. Stone nominated K. Bennett. T. Fuller moved, seconded by D. Stone to close nominations.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller and Travis Fuller

MOTION PASSES

**LAURA STUFFLEBEAM ARRIVED 6:06pm*

- b. Vice Chair: K. Bennett nominated D. Stone as Vice Chair for the 2016-17 school year. T. Fuller moved, seconded by L. Stufflebeam to close nominations

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam

MOTION PASSES

- 5) **Charter Board Meeting Report:** Diane Swingley, Charter Board President, gave the report which included the following highlights: Charter Board Office elections, Charter Document, Math Textbook Adoption, Assessment Reports, Quarter 4 Grade Report, Mission and Vision report by Jim Docherty, Publicity report by Jim Docherty and Fundraising/Community Partners by Kat Bierkens.
- 6) **Public Input:** There was no public input.
- 7) **Consent Agenda Items:** Following some discussion, R. Fuller moved, seconded by L. Depew, to approve the following:
 - a. Approval of the minutes of the June 20, 2016 Public Hearing
 - b. Approval of the minutes of the June 20, 2016 Regular Board Meeting
 - c. Approval of the minutes of the July 5, 2016 Public Hearing
 - d. Approval of the monthly Cash Disbursement Report
 - e. Approval of the following designations for the 2016-17 school year
 - i. Appointment of Chief Executive Officer: Dr. Mark A. Angle

- ii. Appointment of Business Manager: Karen Daniels
- iii. Appointment of Custodians of Funds/Signatures: Mark Angle, Lisa Hemphill, Karen Daniels
- iv. Appointment of Budget Officer: Mark Angle
- v. Appointment of School Legal Council: Mark Comstock
- vi. Appointment of Official Auditor: Neuner, Davidson and Cooley
- vii. Appointment of Bank of Record/Depository of School Funds: Umpqua Bank/Local Government Investment Pool
- viii. Appointment of Insurance Agent of Record: Craig Zolezzi of Zolezzi Insurance
- ix. Appointment of Federal and State Grant Official: Mark Angle
- x. Appointment of Newspaper of Record: *The News Review* of Roseburg, OR
- xi. Scheduling of Regular Meetings and Work Sessions of the Board of Directors: 6p on the second Monday of the month at Days Creek Charter School
- xii. Appointment of Standing Board Committees
 - 1. Negotiations: Dana Stone and Laurie Depew
 - 2. Budget Committee: Rex Fuller, Laura Stufflebeam, Tammy Eichmann, Dana Stone, Lori Depew, Travis Fuller, Kathy Bennett, Diane Swingley, Linda Sherman, Richard Bennett, Pauling Montgomery-Borg, Glenda Connor, Don Eichmann, and Troy Michaels.
 - 3. Ad hoc committees as needed may be formed

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam

MOTION PASSES

8) Monthly Financial Report: Karen Daniels, Business Manager reported that the district is still paying on school year 2015-16, but, to date, the Ending Fund Balance looks good. The rollover to 2016-17 is going well. She informed the board that in future monthly reporting she will not include the Expenditure Report with Detail Option, but will instead include the Expenditure Overview Report.

9) Information Items

- a. June Policy Update—FIRST READ: The following policies were presented as first read: DJFA, BBAA, BBC, BD/BDA, BDC, BDC-AR, BFC, ECACB, JBB, JHCA/JHCB, JHCB, KGB
- b. Water Testing Results: M. Angle reported that ten water sources were tested, including all drinking fountains and areas used for cooking, including the kitchen, concession stand and employee break room, with the following results:

No detectable levels of lead or within safe levels:	8 Sources
Marginal results:	Room 205
Higher than acceptable limits:	Room 208

 M. Angle explained that the water source location in Room 208 is a science lab demonstration sink, and is NOT used as a source of drinking water or water used for cooking. The district intends to replace the sink fixtures in both Room 205 and Room 208 prior to the return of students on August 29, 2016.

10) Action Items

- a. Declare Board of Directors as Local Public Contract Review Board: L. Depew moved, seconded by D. Stone to declare the Board of Directors as Local Contract Review Board.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam

MOTION PASSES

- b. Budget Committee Calendar: R. Fuller moved, seconded by L. Stufflebeam to approve the 2017-18 Budget Calendar.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam

MOTION PASSES

- c. Purchase of math textbooks for grades 6-12: D. Stone moved, seconded by T. Fuller to approve the purchase of math textbooks for grades 6-12 from Houghton Mifflin.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

- d. Athlete of the Year criteria: J. Ellis asked for input from the board. T. Fuller moved, seconded by L. Stufflebeam to approve, with some modification, the Student Athlete of the Year criteria.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

- e. Privacy Committee Expansion and appointment of Ad Hoc committees: M. Angle explained the need for three umbrella committees. He also asked for board members to volunteer to serve on each of the committees. The elected chairs will report at the August 8, board meeting. D. Stone moved, seconded by L. Stufflebeam to approve the following sub committees, chairs of the committees and board member representation:

Sub Committee	Chair	Board Representative
Design and Construction	Larry Ellis	Travis Fuller
Finance	Matt Giles	R. Fuller and L. Stufflebeam
Volunteers & Community Outreach	Troy Michaels	L. Stufflebeam

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

- f. Bid for replacement doors: R. Fuller moved, seconded by T. Fuller to approve Proposal No. 2 from Zerbach Construction, Inc. for door replacement in the amount of \$68,000.00, with the remaining \$40,000 approved for windows held in reserve for privacy remodeling.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

- g. Conditionally grant the renewal application of the Charter Board contingent on the negotiation and execution of a contract acceptable to DCCS board and district board: D. Stone moved, seconded by T. Fuller to conditionally grant the renewal application of the Charter Board contingent on the negotiation and execution of a contract acceptable to DCCS board and district board.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

- h. Football Camp: L. Stufflebeam moved, seconded by T. Fuller to approve David Hunt's request to open the August 8-11, 2016, football camp to elementary students with the understanding that this is a no contact camp.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**

11) **For the Good of the Order:** Nothing was discussed at this time.

12) **Announcements**

- River Pump
- Electrician
- Back-to-School Bash – Thursday, August 25, 6:00p – 8:00p
- Students First Day of School – Monday, August 29

13) **Adjournment:** T. Fuller moved, seconded by L. Stufflebeam to adjourn the meeting at 7:00pm.

VOTING IN FAVOR: Kathy Bennett, Lori Depew, Dana Stone, Rex Fuller, Travis Fuller and Laura Stufflebeam **MOTION PASSES**